

Info for Generic PSC Delivery Requirements

Yellow = every project Red = custom per each project

(see Planner or Project Manager for Required Phases Minimum List of Deliverables)

Note: Bid & Award includes Addenda Submittals

Recipient & Applicability		Concept/Feasibility/Reports		Design				Construction				Size
		DRAFT(S)	FINAL	SD	DD	50% CD	95% CD	Bid & Award	Const.	Closeout	Post Const.	
Yes	F&S Planner and/or PM: 115 or 141 PPSB (MC-800) ⁽¹⁾	PR, e	PR, e	e, D, PBOD	e,PM,D	e,PM,D	e,PM,D	e,PM,D	-	-	-	half-size
		# of each as indicated above		# of each as indicated above				# of each as indicated above		# of each as indicated above		
Yes	Design & Construction Submittal Receiving 117 PPSB (MC-800) Facilities & Services University of Illinois 1501 S. Oak St. Champaign, IL 61820	DD	DD	DD	DD	DD	DD	DD	DD	PM,D,DD	-	As indicated
Yes	Code Compliance: Craig Grant <cpgrant@illinois.edu> 132A PPSB (MC-800) ⁽¹⁾	e	e	e	e	e	e	e	-	-	-	-
		# of each as indicated above		# of each as indicated above				# of each as indicated above				
Yes	Technology Services Plant Design: Vince Tutich <vtutich@illinois.edu> 2434 Digital Comp. Lab (MC-256) 1304 W. Springfield Ave. Urbana, IL 61801	e, PR	e, PR	e, D	e, D	e, D	e, D	e, D	-	e, D	-	FULL SIZE
		# of each as indicated above. May have e-copy access through FIR.		# of each as indicated above. May have e-copy access through FIR.				# of each as indicated above. May have e-copy access through FIR.				
Yes	Technology Services - Service/Project Management Office (formerly CITES CCME) : e	e	e	e	e	e	e	e	-	e	-	-
Yes	Division of Public Safety: e	e	e	e	e	e	e	e	-	e	-	-
Yes	Parking Department: e	e	e	e	e	e	e	e	-	e	-	-
Yes	Project Department(s)/Users: Room # and BLDG Name Street Address City, IL and ZIP CODE email address	1 PR, E	1 PR, E	E,D,PM	E,D,PM	E,D,PM	E,D,PM	E,D,PM	-	-	-	Half Size
		# of each as indicated above		# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				
Yes	Project College (as applicable): Room # and BLDG Name Street Address City, IL and ZIP CODE email address	1 PR, E	1 PR, E	E,D,PM	E,D,PM	E,D,PM	E,D,PM	E,D,PM	-	E,D,PM	-	Half Size
		# of each as indicated above		# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				
Yes	Other: Room # and BLDG Name Street Address City, IL and ZIP CODE email address	E	E	E,D,PM	E,D,PM	E,D,PM	E,D,PM	E,D,PM	-	-	-	Half Size
		# of each as indicated above		# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				# of each as indicated above. Any "E" refers to Drawings, BOD, FB, and Manuals				

Key: DD = link to digital download pdf and all native files (cad, word, excel, etc.) D = paper Drawings, E = emailed pdfs or link to files, e = access to F&S files, PR = paper Report, PBOD = paper Basis of Design, PC = paper Calcs / Info, FB = hard copy Finishes & FF&E Binder/Boards, PM = paper Project Manual
* = As Applicable
FOR ITEMS IN SUBMITTALS NOT ADDRESSED IN TABLE OR KEY ABOVE - See PSC Transmittal Guidance from PM/Planner

(1) Address is: Facilities & Services, University of Illinois, 1501 S. Oak St., Champaign, IL 61820

PSC mails or delivers directly to recipients with specific cover sheets. PSC shall use Transmittal Guidance provided by PM/Planner and the "PROJECT SUBMITTAL REQUIREMENTS".

Transmittal sheets should include (at a minimum):

- o U of I Planner and/or PM names
- o UIUC Official project title
- o UIUC project number
- o Building Name & Number, Lot, or Utility Name
- o Submittal Date & Phase (SD, DD, 50% CD, etc....) or Concept/Feasibility/Report phase (50% Draft, 95% Draft, Final Report, etc...)

All items shall refer to latest version of PROJECT SUBMITTAL REQUIREMENTS

<https://www.fs.illinois.edu/docs/default-source/FIR/project-submittal-requirements.pdf>