**Start Here:  
Tech Services – Continuing Key University Activities**<https://techservices.illinois.edu/content/continuing-key-university-activities>  
 **Useful Links**  
**WebMail:**  
[outlook.office365.com](https://outlook.office365.com)**SupportDesk:**  
[supportdesk.fs.illinois.edu](techservices.illinois.edu/content/continuing-key-university-activities)**Tech Services KB/FAQ**  
[answers.uillinois.edu/illinois](http://answers.uillinois.edu/illinois)

**Multiple Monitors @ Home? Make sure to utilize them for RDP**Click the Options button to expand the Remote Desktop Connection window so that you can see all the tabs. Next, choose the Display tab and select the Use All My Monitors for the Remote Session check box

**Connecting to a remote work computer from home**

**Step 1: Locate Computer Name (At Work):**  
The full computer name is available on the system properties window. On computer keyboards that have a "Break" key (usually located near the number pad), you may use a shortcut to open the window:

Windows key + Break.  
 Press and hold down the Windows key.  
 While holding down the Windows Key, press the Break key.  
 Once the System window opens, release both the Windows and Break keys.

The full computer name is located in the "Computer name, domain, and workgroup settings" section.  
If the keyboard does not have a Break key, follow these instructions:

Windows 7

Click on "Start."

Right click on "Computer." A menu will open.

Click on "Properties."

The "Full computer name" is located in the "Computer name, domain, and workgroup settings" section.

The full computer name is formatted as ComputerName.ad.uillinois.edu.

Windows 10

Right click on the Windows Logo/Start Button

Click "System"

The "Full computer name" is in the "Device Specifications" section.

The full computer name is formatted as DeviceName.ad.uillinois.edu

**Step 2: Utilize Remote Desktop (At home):**  
Note: If your off-campus computer is not running Windows, you will need to use a supported Microsoft RDP client that supports using a Remote Desktop Gateway server. Configure it to use server name: rdsgateway.fs.illinois.edu and select either "prompt for authentication" or enter your credentials.

Download the Remote Desktop File here:

<https://uofi.box.com/v/fsrdsgateway>Make sure to save in a location that is easily accessible, like your desktop.

Open the Remote Desktop Connection file.  
   
 In the “Computer” field, enter your on-campus computer’s name. (ComputerName.ad.uillinois.edu)  
 Click “Connect.”

Authenticate using your Active Directory credentials.  
 If necessary, select “Use another account.”  
 In the “User name” field enter: UOFI\YourNetID (replace YourNetID with your NetID).  
 In the “Password” field, enter your Active Directory password.  
 Click on “OK.”

**If utilizing an F&S work laptop, you may simply want access to network drives.**  
**F&S Laptops already have the Cisco VPN client installed. That step can be skipped.**

**Drive Mapping Script. Once at home, you will lose your mapped drives. Launch this script to get them back.**  
<https://uofi.box.com/v/FandSMapDrives>

**Download and Set Up the VPN Client (download links below)**  
Please note, VPN should only be used on work laptops that require access to network files.

The links on this page will take you to Knowledge Base articles that will walk you through setting up the VPN on your computer or device. Please follow the link that matches your operating system. The Knowledge Base article will have a link to download the VPN client for your operating system, as well as step-by-step instructions for configuring your VPN client.  
  
**VPN - Needed or Not?**  
[techservices.illinois.edu/vpn-essentials](https://techservices.illinois.edu/vpn-essentials)

**General Info:**  
**VPN server**: vpn.cites.illinois.edu  
**Username**: Your NetID (or, if you're a guest, your guest ID)  
**Password**: Your Active Directory password (or, if you're a guest, your guest password)  
**Group**: 1\_SplitTunnel\_Default (Note: This is the most common choice. See [here](https://answers.uillinois.edu/illinois/page.php?id=47638) for information about the alternatives, such as Tunnel All for access to Library, WebStore, or other restricted non-University resources.)

**Download Links and Installation Instructions for VPN**

[Windows 7, 8, 10](https://answers.uillinois.edu/illinois/page.php?id=47507)  
[Apple Mac OSX](https://answers.uillinois.edu/illinois/page.php?id=47629)  
[iOS Devices (iPad, iPhone, iPod Touch)](https://answers.uillinois.edu/illinois/page.php?id=47617)